



Date of Memo: December 3 2024
 Current Meeting: December 12, 2024
 Board Meeting: December 19, 2024

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President and CEO Jennifer Pyrz
FROM: President and CEO Jennifer Pyrz
SUBJECT: Consideration and approval of Board of Directors meeting dates for 2025

ACTION ITEM A – 2

RECOMMENDATION:

It is recommended that the Board of Directors approve of the dates for its regular and committee meetings in 2025.

BACKGROUND:

State statute IC § 36-9-4-22 requires that the Board provide for regular meetings to be held at designated intervals throughout the year.

DISCUSSION:

The Board’s regular meetings in 2025 are proposed to be held on the third Thursday of each month at 4:00 p.m. In addition to its twelve regular monthly meetings, the Board will hold a second meeting in the month of July, on the fifth Thursday of that month, to hold a required public hearing on the proposed 2026 budget. The specific meeting dates and times are provided in the following table.

2025 Board Meetings	
Date	Time
Thursday January 16	4:00 p.m.
Thursday February 20	4:00 p.m.
Thursday March 20	4:00 p.m.
Thursday April 17	4:00 p.m.
Thursday May 15	4:00 p.m.
Thursday June 19	4:00 p.m.
Thursday July 17 (introduction of 2026 budget)	4:00 p.m.
Thursday July 31 (public hearing on 2026 budget)	4:00 p.m.

2025 Board Meetings continued...	
Date	Time
Thursday August 21 (adoption of 2026 budget)	4:00 p.m.
Thursday September 18	4:00 p.m.
Thursday October 16	4:00 p.m.
Thursday November 20	4:00 p.m.
Thursday December 18	4:00 p.m.

The Finance Committee will meet in January, July and December as shown below. All Finance Committee meetings will be held at 8:30 a.m.

2025 Finance Committee Meetings	
Date	Time
Wednesday January 8	8:30 a.m.
Thursday July 10	8:30 a.m.
Thursday December 11	8:30 a.m.

The Service Committee will meet every other month on the even numbered months at 8:30 a.m. on the dates shown below.

2025 Service Committee Meetings	
Date	Time
Thursday February 13	8:30 a.m.
Thursday April 10	8:30 a.m.
Thursday June 12	8:30 a.m.
Thursday August 14	8:30 a.m.
Thursday October 9	8:30 a.m.
Friday December 12	8:30 a.m.

The Governance & Audit Committee will meet the first month of each quarter at 1:00 p.m. on the dates shown below.

2025 Governance & Audit Committee Meetings	
Date	Time
Wednesday January 8	1:00 p.m.
Thursday April 10	1:00 p.m.
Thursday July 10	1:00 p.m.
Thursday October 9	1:00 p.m.

All meetings are currently scheduled to be held in the IPTC East Campus Board Room located at 9503 E. 33rd Street, Building B, Indianapolis.

ALTERNATIVES:

The Board could choose to reject these dates and ask that IPTC staff propose a new set of meeting dates/times for 2025.

FISCAL IMPACT:

None

DBE/XBE DECLARATION:

Not applicable

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be considered by the full Board of Directors as part of the Regular Agenda for its meeting scheduled for December 19, 2024.